



AI Prompts

Job Role Discovery

- What are the salary ranges for a [Position] position in [Location]?
- Please take a look at my resume below and tell me what are transferable skills for jobs I can consider that are different from what I do now. [Paste Resume]
- Based on my current resume, what other roles and positions would I be well-qualified for? [Paste Resume]

Resume Preparation

- What are industry words, skills, and experiences I need to include when applying as a [Position] in [Industry] in [Location]?
- You are a job recruiter. Can you optimize the resume below to fit for a job in [Industry] as a [Position]? [Paste Resume] (if for specific position, attach job posting)

LinkedIn Profile Preparation

- You are a job recruiter. What are words, skills, and experiences I must share on my LinkedIn if I were to apply for a [Position] job in [Industry]?

Cover Letter Preparation

- Please review my resume and cover letter below for grammar. Then make sure it has the right keywords for this job. [Paste Job Posting] [Paste Resume]
- Can you create a cover letter for this [Position] job I am applying for in [Industry]? Here's my resume and the job description [Paste Job Posting] [Paste Resume]

Job Interview Preparation

- Read this description and tell me three most important features of this company. [Paste Job Description]
- Find recent news stories about [insert company name, location] and tell me how I would bring unique value to their current challenges. [Paste Resume]
- Read this job description and give me five interview questions I might expect and good responses based on my resume. [Paste Job Posting] [Paste Resume]